

## FORT VERMILION & AREA

### SENIORS AND ELDERS LODGE BOARD 1788

#### Approved Minutes of Regular Meeting – October 17, 2019

**Present:** Jeff Anderson, Jed Randle, Bill Boese, Noreen McAteer, Eric Jorgensen.

**Absent:** Keith Lambert, Marilyn Boissy, Kevin Smith, Raymond Friesen & Theresa Shelton.

**Guests:** Klaus Schmidt (Beaver Web Services).

**Call to Order:** Meeting called to order by Jeff Anderson at 7:23 pm.

**Adoption of Agenda:** Eric Jorgensen moved acceptance of the Agenda. **CARRIED**

**Special Presentation:** Klaus Schmidt presents Milestone 1 of Phase II (Website Phase II Details sheet given to Board to follow along) of the Website Enhancement Project. Klaus detailed his work through a Skype session thoroughly moving the Board through the process. Klaus will send his power point presentation to Jeff.

**3. Adoption of Previous Minutes:** Draft Minutes of June 25, 2019 Regular Meeting were read by Jeff A.

**MOTION:** Moved by Bill Boese to approve the Minutes for the Jan 25, 2019 Regular Meeting as presented. **CARRIED**

#### 4. Financial

**Report:** The current bank balance is \$43,304.85. Bill presented two outstanding invoices including \$315.00 (Klaus S) for monthly website maintenance, technical, update support, training, and help; \$384.15 (Bill B) for expenses incurred by Bill B for attending Board meeting with ONPA, WHPA, ARDN & CCC in Edmonton.

**MOTION:** Moved by Bill Boese / Jed Randle to accept Financial Report as presented. **CARRIED**

#### 5. Open Issues/Business:

- a) FVASELB1788 Project Proposal (Submitted collaboratively by Alberta Rural Development Network, Crystal Clear Consulting, Western Health Planning Associates Ltd, and ONPA Architects)
  - Over several months a partnership was forged with these 4 professional organizations who have come together to collaborate in support of advancing the board's mandate. Jeff A, Natalie G have facilitated 4 formal meetings including one in Edmonton which Bill Boese and Theresa Shelton attended.

- Jeff would like the board members to review the proposal submitting any comments directly to him by October 29, 2019. The board will finalize its review during the October 31, 2019 Regular Meeting.
  - Jeff completed a quick walk through of the proposal document familiarizing the board with its layout and high-level contents focusing on the proposed 4 phases and the built-in go-no-go between each phase.
- b) CRA Status Update
- Bill has spoken to an accountant contact who is willing to support the board in preparing its second attempt at applying for charitable status with the CRA. Bill has been asked to connect with the board to work on a release from Mr. Ringrose`s current professional oversight on the matter.
  - Board approved Bill moving on the release and furthering the board partnership with his contact and looks forward to getting to know Bill`s contact when appropriate.
- c) Volunteer Tracking Sheet
- On-going until next meeting.
- d) Progress on Ministry of Culture`s CIP Grant & Metis Region 6 Support Offer
- Ongoing. Jed will take the opportunity to speak to Region 6 leadership during his attendance at its 2019 AGM later this week.
- e) Alberta Societies & Registrar – Missing Information Required
- With the FVASELB1788 2018 financial audit now completed, Marilyn sent in the missing information. The board believes this is now completed.
- f) FVASELB1788 Audit Completion
- Completed.
- g) FVASELB1788 & Its Partners Commitment Letter
- Jeff explains with the board contemplating a new proposal to move its mandate forward new partners are emerging. Additionally, the board needs to contemplate what are the tangibles that a partner can come forward with, what are the governance needs that need to be filled further strengthening the board`s work and working through conversations with our partners and to what they can and will bring forward.
  - It is believed that working through the new proposal will start to coalesce FVASELB1788`s partnerships with tangible outcomes.

## 6. New Issues/Business:

- a) Mackenzie County Progress Report – 2019 & 2020 Grant Submissions
- Due to the board still implementing *Project #1 – Website Phase 2 Development and Updates* it does not make sense to go back to the County for an ask for grant continuation. Hence a 2020 grant application will not be submitted.
  - Jeff & Kevin will complete a progress report summary and review with the board at the next Regular Meeting with the aim of submitting to the County soon after.

**Note:** Noreen M left meeting due to family commitments. Board continued without quorum and all further motions will be addressed at the next Regular Meeting.

- b) AGM 2019 Planning

**MOTION:** Bill B moves that the board conduct it's 2019 Annual General Meeting at the Fort Vermilion Complex on Tuesday November 19, 2019 commencing at 7:00pm.  
**(CARRIED \*to be addressed)**

**7. Committee Updates:**

Public Engagement Committee – (Bill, Eric & Raymond) – Nothing to add.  
Finance Committee – (Bill, Kevin & Raymond) – 2018 Audit completed.

**8. Correspondence:** September 18, 2019 2020 Grant Application letter from Mackenzie County.

**9. Round Table:** Nothing to add.

**Next Meeting:** October 31, 2019 at 7:00 pm. Location: Senior's Centre.

**Adjournment:** Meeting Adjourned at 9:20pm by Eric J. **(CARRIED \*to be addressed)**