

## FORT VERMILION & AREA SENIORS LODGE BOARD 1788

### Minutes of Regular Meeting – April 25, 2019

**Present:** Jeff Anderson, Bill Boese, Theresa Shelton, Kevin Smith, Noreen McAteer and Keith Lambert

**Call to Order:** Meeting called to order by Jeff Anderson at 7:00 pm

- a. Jeff Anderson acknowledged and welcomed Theresa Shelton to the Board as the Appointed Director for the Little Red River Cree First Nation

**Adoption of Agenda:**

*MOVED* by Noreen McAteer to accept the Agenda

**CARRIED**

**Adoption of Previous Minutes:**

Draft minutes of March 28, 2019 meeting were read by Jeff Anderson.

*MOVED* by Bill Boese to accept the March 28, 2019 minutes with format correction to Item 9

**CARRIED**

**Financial Report:**

The current balance was not available, provision of the bank balance was Deferred to the next regular board meeting. Bill Boese provided income/Expense reporting:

Approximately \$2,000 was raised at the Joint Public Information Meeting with FVSD #52 held on April 8<sup>th</sup> with about \$1,000 spent on food for the meeting.

Other expenditures were:

\$726.94 Rudy's Print Shop, note pads

\$186.53 Telephone purchase

\$174.30 Beaver Web Services

*MOVED* by Bill Boese / Kevin Smith to accept the financial information as Presented.

**CARRIED**

**Open Issues/  
Business:**

- a) FVASELB1788 & it's Partners Commitment Letter Update (All)

Feedback received recommends that deeper commitment(s) from our First Nation & Metis Partners is needed in order to strengthen our grant funding applications.

The previous LOI, signed by all four (4) Chiefs of the NPTC, will be re-visited and re-drafted by Jeff for review at the next regular board meeting.

b) Ministry of Culture CIP Grant Update & Region 6 (Jeff)

Metis Region 6 agreed in principle to our proposal with request for clarity on a Business Plan component. The response will confirm that the intent is to hire an individual(s) with the experience and expertise to provide guidance and direct support with business analyst functions including grant writing, employment/entrepreneur opportunities business case preparation, preparing advocacy correspondence and presentations on the business case to government, identify potential project risks and opportunities & provide mitigations, financial budgeting and working with investment requests.

c) CRA Status Update (Jeff & Bill)

Consideration from two external sources suggest that CRA Status may be more complex than initially believed. On agreement and direction from the Board, Bill Boese will reach out to a source he is aware of and obtain quote for services to make application for CRA Status. Bill will bring the information back to the next regular board meeting.

d) Volunteer Tracking Sheet (Jeff)

Deferred to review at the next regular board meeting.

e) ONPA Architects – Project Scoping Exercise (All)

Jeff Anderson presented ONPA Architects Proposal to:

- i) provide a Needs Assessment Report that confirms and supplements previous Needs Assessment Reports, including necessary engagements and consultations and including a Feasibility Study that considers socio-economic trends and population graphics that also identifies potential funding sources and opportunities;
- ii) develop a Model of Care that identifies appropriate funding channels;
- iii) review the condition of an existing building in Fort Vermilion to determine how appropriate it would be to convert into a supportive living facility and provide conceptual planning to determine a test-fit of the programming within the facility and to identify the extent of renovations required with a preliminary opinion of probable cost.

Jeff Anderson presented feedback on the ONPA Proposal, provided by Natalie Gibson, along with her recommendations.

Jeff Anderson presented Crystal Clear Consulting 'CCC' Proposal from Larry Scarbeau to complete a Needs Assessment and Business Plan for the facility.

The Board discussed both proposals. On agreement and direction from the Board, Jeff Anderson and Bill Boese working with Natalie Gibson will

- i) propose 'upon grant funding award' terms to Crystal Clear to include costs of combined services for both Crystal Clear and ONPA; and
- ii) request more detail on Scope, Timeline, Deliverables and Cost on the ONPA Proposal; and, determine feasibility and their willingness to work with Crystal Clear Consulting.

f) Alberta Societies & Registrar Missing Information (Marilyn)

Ongoing, the Board has until June to complete, update deferred to the next board meeting.

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g) FVASELB1788 Audit (Kevin & Raymond)

Ongoing, the Board has until June to complete, update deferred to the next board meeting.

#### **Committee**

##### **Updates:**

a) Public Engagement Committee (Bill, Eric & Raymond)

The public information meeting and supper on April 8<sup>th</sup> was successful with 137 attendees. A brochure was made available to the public. Mike McMann and Jeff Anderson spoke to community residents and answered questions to dispel inaccurate speculations being made about St. Mary's School in relation to the Fort Vermilion & Area Seniors & Elders supportive living facility.

b) Finance Committee (Bill, Kevin & Raymond)

##### **Correspondence:**

a) Email response to our Letter of October 24, 2018 from the Honourable Filomena Tassi, Minister of Seniors which she cc'd to several other Ministers including Carolynn Bennett and Seamus O'Regan with positive indication that our efforts and requests for support continue to get attention.

Noreen McAteer suggested that FVASELB1788 reach out again to the Paddle Prairie Metis Settlement. Board members with association to PPMS will obtain contact information for their Health Director.

b) Email from Klaus S requesting a teleconference/skype meeting with the Board to review website improvements (to be scheduled).

c) Letter from MacKenzie County with 2018 Municipal Census data attached. Noted was the municipality's population was 12,512 with a 6.5% increase since 2015. Jeff Anderson will meet with Andrew O'Rourke to review the data in more detail in the future.

**Round Table:** Discussion on a by-donation gift to Natalie with no-costs incurred to the Board.

**Next Meeting:** Thursday, May 30, 2019 at 7:00 pm – FV Senior's Centre

**Adjournment:** *MOVED* by Keith Lambert to adjourn the meeting at 9:08 pm

**CARRIED**

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