

FORT VERMILION & AREA
SENIORS AND ELDERS LODGE BOARD 1788
Minutes of Regular Meeting – March 7, 2019

Present: Jeff Anderson, Jed Randle, Bill Boese, Raymond Friesen, Kevin Smith, Noreen McAteer, Eric Jorgensen & Marilyn Boissy.

Absent: Keith Lambert

Call to Order: Meeting called to order by Jeff Anderson at 7:12 pm.

Adoption of Agenda: Jed Randle moved acceptance of the Agenda with Date change. **CARRIED**

Adoption of Previous Minutes: Draft Minutes of Jan 31, 2019 regular Meeting were read by Bill B.
Draft minutes of the Feb 28, 2019 **Special Meeting** were read by Jeff A.

MOTION: Moved by Eric Jorgensen to approve the Minutes for the Jan 31, 2019 regular Meeting. **CARRIED**

Moved by Bill Boese to accept the Feb 28, 2019 Minutes with the following change: in Item 'e' **delete** level 2/3 so it reads ...repurpose as an assisted living facility. **CARRIED**

Financial Report: The Hilltop Youth Group raised \$10,369 by holding a Chili Supper. The current bank balance is \$38,347.33. Bill will draft a thank you note and deliver to the youth group.

MOTION: Moved by Bill Boese / Kevin Smith to accept Financial Report as presented. **CARRIED**

Open Issues/Business:

- a) Initial Meet-n-Greet with Tall Cree FN Community Leaders (Jeff, Kevin & Bill).
 - Chief Meneen of TCFN in total support of a partnership with our Board. We will build upon the Letter of Intent from NPTC in producing a deeper Commitment Letter.
- b) County Grant Application Update & Website Privacy Policy- (Kevin).
 - Phase 2-Project 1 – Website Development & Update - \$7000 from County and \$3000 from Lodge Board for a total of \$10,000.
 - Project #2 – Office supplies (paper, ink, business cards, letterhead paper, brochures & telephone - \$1,000 from County and \$1,000 from Lodge Board for a total of \$2000. Received a total of \$8,000 from Mackenzie County.
 - The Board wrote into the County grant two recognition opportunities to the Mackenzie County through our updated website and brochures.
 - Kevin & Klaus will produce a scope of work proposal for the next meeting.
 - Discussion regarding expenditures for Office supplies.

MOTION: Moved by Eric Jorgensen / Bill Boese to authorize expenditures for "Project #2 – Office supplies". **CARRIED**

- c) Progress on Ministry of Culture's CIP Grant Update (Jed & Jeff).
 - Metis Region 6 needs a description of our business plan & scope of work for the CIP Grant Application. The goal is to procure a Business Analyst position who has experience in health care, business case development, political networks and can work through the labyrinth of government programs, grants, presentation & meetings.
- d) CRA Status Update (Bill & Jeff).
 - On-going until next meeting. No correspondence from Daniel Ringrose. Jeff left message for Florence who is a lawyer who assisted Faith Gospel Fellowship FV obtain their charitable status.
- e) Volunteer Tracking Sheet (Jeff & Bill). - On-going.

6. New Issues/Business:

- a) ONPA architects meeting- Project Scoping Exercise – Chris Wollard will produce a draft scoping report for the next meeting.
- b) April 8th Joint Community Meeting with FVSD – Starts at 7:00 pm at Rec Plex. Raymond will investigate Hilltop Youth Group doing a supper.
- c) AB Societies & Registrar – Bill, Kevin & Raymond will do the 2018 Audited Financial Report. Marilynn will call to check the status of the Application that was done for 2016-17 and possibly 2018.

7. Committee Updates:

Public Engagement Committee – (Bill, Eric & Raymond) – Working on April 8th Joint Meeting.

Finance Committee – Bill, Kevin & Raymond – Raymond, Bill and Kevin will work on the Audit for 2018.

8. Correspondence: Letter from Mackenzie County notifying us of an Ag Fair & Trade Show meeting for Feb 27th. Eric informed us that the Meeting date has been changed and we would probably get another letter of notification.

Society Annual Return for 2018 was returned to us marked Incomplete.

9. Round Table: - Discussion concerning Energy Efficiency Alberta (Eric). - Eric reported that there are various grants to investigate when the Lodge building happens.

Next Meeting: March 28, 2019 at 7:00 pm. At Senior's Drop-in Centre.

Adjournment: Eric Jorgensen moved to adjourn meeting at 9:55 pm.

CARRIED