

FORT VERMILION & AREA SENIORS AND ELDERS LODGE BOARD 1788

Minutes of Regular Meeting - October 13, 2016

Recorded by D. O'Neill

Present:

Jeff Anderson (Chairman), Daniel O'Neill (Vice Chairman), Eric Jorgensen (Director), Bill Boese (Treasurer), Noreen McAteer (Director), Jed Randle (Director), Con Mercredi (Director), Raymond Friesen (Director)

Absent:

Marilynn Boissy (Secretary) *NB: Meeting Minutes recorded by Daniel O'Neill*

Guests/Members:

Ena Simpson-River Road Trading Post Board ('RRTP'), Ray Toews-Boreal Housing Foundation ('BHF'), Al Toews-Old Bay House Society, Klaus Schmidt

19:14

Meeting called to order by Chairman J. Anderson

19:14

Added agenda items "Open Issues/Business > New Business" (Letter from Minister Sigurdson to all Municipalities on High Level's Lodge), (County letter of support issue/email), (AHS lots update), and (Boreal Housing Foundation update)

19:18

Motion by B. Boese/R. Friesen to accept agenda with additions. Carried

19:19

Minutes of July 28, 2016 meeting read by J Anderson.

19:26

Motion by D. O'Neill/C. Mercredi to accept minutes as read. Carried

19:27

Financial report by B. Boese:

- \$250 opening balance
- \$4740 donated
- \$1000 donated
- \$130 donated
- \$610.25 donated
- \$1220.50 donated
- \$5.00 FVSELB1788 membership fee received

Discussion on meeting target of \$7500 for an operating balance as recommended by Frank Bueckert for Board needs and community engagement strategies and fund raising events. Feedback required from B Boese on whether or not we need two accounts.

19:52

ACTION: B. Boese will investigate requirements by next meeting with Frank Bueckert with respect to financial operations/T-Bill account/CRA in how the Board will save and operate (One 'Big' account or two???)

19:53

Motion by R. Friesen/E. Jorgensen to accept financial report. Carried

19:54

D. O'Neill presents a draft MOU (Memorandum of Understanding) between FVASELB1788 and RRTP. More work required in making this first rough draft a usable document by both Boards. J Anderson makes a few suggestions on similar MOU's he is familiar with.

20:06

ACTION: J. Anderson to coordinate improvements on next MOU draft and present back to Daniel O'Neill and Sara Schmidt.

20:08

J. Anderson presents North Peace Tribal Council ('NPTC') and First Nations update. [Vb]

The current understanding of NPTC CAO Cameron Alexis, is that, each of the four Nations represented by the NPTC will want to have 4 voting members on the FVASELB1788 board. After some discussion, it was generally agreed to by the Board to have an objective arrangement of 9 elected board members plus 4 NPTC Members at Large ('MAL')

20:29

ACTION: N. McAteer and Bylaw Committee to draft a Bylaw to establish 4 appointed Members at Large positions one from each of the North Peace Tribal Council First Nations.

20:31

K. Schmidt presents website proposal.

Klaus gives a context-background on website services including:

- Design and development usually worth "4 to 5 digits" for a comprehensive site;
- K. Schmidt will consider agreeing to a mutual Non-Disclosure Agreement ('NDA') if required;
- Website will be made as customized WordPress application;
- ACTUAL forecasted costs to FVASELB1788 are:
 - < \$50/year for domain
 - ~\$50 to \$100/month for maintenance fee, however, initially offered at no charge

- \$200/year for server rental
- Website will offer:
 - Share-point capabilities (Board members only can work on a static document through access restrictions)
 - Improved public relations
 - Improved engagement in the grassroots dynamic
 - Improved business interaction

20:55

Motion by E. Jorgensen/C. Mercredi to have K. Schmidt develop website as described including fee-schedule articulated during proposal. Carried.

20:58

Chairman J. Anderson calls recess.

21:10

Meeting resumed by Chairman J. Anderson.

21:10

J. Anderson presents details surrounding the 1st Annual General Meeting ('AGM')

- AGM to be held before the end of November 30th, 2016 as per current Bylaws.
- Proposed AGM date set for November 26th, 2016. (**ACTION:** Bill B will look into the availability of the Community Complex)
- Considering a meeting date of November 26th, event disclosure (advertising) must be posted no later than November 5th, 2016 as per our Bylaws. Suggested advertising avenues include:
 - Posters around community
 - Radio advertising
 - Newspaper (via community announcements)
- Proposed itinerary is as follows:
 - 5:30pm to 7:00pm - Stew/Bannock (\$5 per plate except children) and Board update/membership-drive.

ACTION: Ena Simpson assures the Board that she can organize the cooking of the Stew right at the Community Complex kitchen. **ACTION:** Members of the Board will need to ask those they know who can make bannock for the event.

- 7:00pm to 8:00pm – AGM and the nomination and election of Board members (Bylaw currently addressing Board member cycle)
- 8:00pm to 9:00pm – First organizational meeting of renewed Board.

21:38

Motion by E. Jorgensen/D. O'Neill that the Board spends up to \$500 toward AGM preparations and advertising. Carried.

21:39

E. Jorgensen presents letter from Minister Sigurdson.

21:42

E. Jorgensen presents status with respect to letter of support the Board should seek from the County. Eric's request was met with some resistance by Municipal officials, however, Eric's timing may have been off and will look for Board direction for our next request for County support.

21:48

E. Jorgensen presents updates on hospital adjacent AHS lots. During this discussion, passionate opinions about the location of the proposed lodge were discussed. Chairman J. Anderson reminded everyone that once two key relationships are realized (RRTP and NPTC First Nations) then we will start the journey of building the lodge...which includes location, financing, construction, etc.

21:59

Motion by D. O'Neill/R. Friesen to send a letter to AHS & Minister of Health expressing interest in AHS lots (Drafting of letter to be completed by E. Jorgenson and J. Anderson). Carried.

22:00

R. Toews explains Boreal Housing Foundation ('BHF') and his position within the organization.

22:07

Motion by N. McAteer/R. Friesen that Ray Toews be appointed as liaison between FVASELB1788 and the BHF. Chairman J. Anderson will inform both the BHF and Mackenzie County of the appointment via e-mail. Carried.

22:10

N. McAteer presents by-law progress and discusses options therein.

22:13

D. O'Neil presents report on public engagement committee

22:16

Motion by D. O'Neill/B. Boese to publish approved minutes online (both Facebook page and Website when up and running). Carried.

22:17

B. Boese presents report on finance committee and CRA's charitable status application.

22:20

J. Anderson offers points on legal requirements for charitable status application:

- FVASELB1788 must have a dissolution clause to handle disposal of assets in the event the organization itself is dissolved.
- Physical address is required for application itself. **ACTION:** J. Anderson to talk to the Fort Vermilion Board of Trade and see if they can be 'affixed' to the Seniors Drop in Centre.

22:25

Motion by E. Jorgensen/R. Friesen for the next regular meeting to occur on October 27, 2016 at 19:00. Carried.

21:48

Motion by E. Jorgensen/R. Friesen to adjourn. Carried

Approved